



## PARKING CONTROL MEASURES

**Version: July 2022-01**

### 1. Applicable Measures

These measures apply to parking on Welgevonden Estate in addition to any applicable national or local authority traffic control measures, as well as those conduct rules and control measures from time to time implemented by Welgevonden Home Owners' Association (WHOA) members in general meeting or by the WHOA Excom.

### 2. General

2.1. A motor vehicle, including a motorcycle, motor tricycle, trailer, boat and trailer, and a caravan, may, subject to the provisions of par. 3 –

2.1.1. be parked on the erf where the person in control thereof resides or visits, or on another erf with the explicit permission of the owner of that erf, so that no part thereof encroaches on a sidewalk, street or private open space.

**Note:** For the location of *sidewalks* on Welgevonden Estate, see par. 3.3

2.2. A motor vehicle, including a motorcycle and a motor tricycle – but excluding a trailer, boat and trailer, or a caravan – may, subject to the provisions of par. 3 –

2.2.1. with the prescribed parking permit, be parked at any of the demarcated / public parking bays on the common parking area.

2.3. A trailer, boat and trailer, caravan, and any vehicle that may not be operated on a public road, may not be parked in any place on Welgevonden Estate other than on the erf of the person in control thereof, or on another erf with the explicit permission of the owner of that erf.

**Note:** For *exceptions* to this provision, see par. 7.

2.4. No demarcated parking bay on any common parking area is reserved for a specific resident, vehicle or erf, and any person may therefore use such a parking bay on a "first come" basis.

2.5. A resident may not claim exclusive use of parking space on the side of a particular part of any street.

2.6. Only one parking permit may be displayed on a vehicle at any one time.

2.7. A parking permit that has expired, must forthwith be removed from the vehicle concerned.

**Note:** For *written warnings and fines*, see par. 7.

### 3. Areas where parking is prohibited

A vehicle may not be parked –

- 3.1. on a private open space that is not indicated as a common parking area;
- 3.2. along that part of a street that is marked with a red line;
- 3.3. on the sidewalk along –
  - a section on the northern side of Welgevonden Boulevard between the R304 entrance and the bridge around 100 m further on from the entrance when driving into the estate;
  - a section on the northern side of Welgevonden Boulevard beginning at the R44 entrance; and
  - a section on the northern side of Welgevonden Boulevard South, shortly before the fountain feature after turning into Welgevonden Boulevard South when approached from the R44 entrance;
- 3.4. in such a manner that it occupies more than one demarcated parking bay;
- 3.5. in such a manner that it poses a danger to pedestrian and/or vehicular traffic; and
- 3.6. in such a manner that it impedes access to or egress from an erf, without the permission of the resident concerned.

### 4. Residents

- 4.1. A resident who does not park his/her motor vehicle on the erf where he/she resides, or who does not, with permission, park it on another erf, can apply for a *Resident Parking Permit* to park the motor vehicle on a common parking area.
- 4.2. A resident may request that two different vehicle registration numbers be recorded on a *Resident Parking Permit* so that it may be used interchangeably.
- 4.3. A *Resident Parking Permit* indicates –
  - the calendar year and/or period for which it is valid;
  - the registration number(s) of the motor vehicle(s) for which it is issued; and
  - the erf number of the resident to whom it is issued.
- 4.4. An owner who requires a *Resident Parking Permit* either for his/her own use, or for the use of another resident or tenant, must complete an application form and submit it to the Welgevonden Estate administrative office for the issuing of such a permit.
- 4.5. Excom may determine the monthly fee payable for a *Resident Parking Permit*, and this will be communicated as required.
- 4.6. The monthly fee for each *Resident Parking Permit* issued for the use of a homeowner or tenant is added to the homeowner's monthly levy account.
- 4.7. A *Resident Parking Permit* must always be visibly displayed in the bottom corner of the windscreen on the driver's side of the parked vehicle.
- 4.8. A resident whose vehicle details have changed must apply at the administrative office for his/her *Resident Parking Permit* to be re-issued.
- 4.9. An owner or resident who moves to another address on Welgevonden Estate must apply at the administrative office for his/her *Resident Parking Permit* to be re-issued,

but may retain his/her *Visitor Parking Permit* booklet (see par. 5 below).

- 4.10. A resident who moves out of Welgevonden Estate must hand back his/her *Resident Parking Permit* to the Welgevonden Estate administrative office.

**Note:** For **visitor parking permits**, see par. 5.3.

## **5. Visitors and Service Providers**

- 5.1. The word "visitor" includes a visitor, contractor, courier, and any other non-resident service provider.
- 5.2. A *Visitor Parking Permit* booklet may be collected at the Welgevonden Estate administrative office at the R44 entrance.
- 5.3. A *Visitor Parking Permit* is valid for 24 hours from the time of issue and must indicate –
- the registration number of the motor vehicle for which it is issued.
  - the street address of the resident visited; and
  - the date and time of entry to the Estate.
- 5.4. The resident visited must provide his/her visitor with a valid *Visitor Parking Permit* upon arrival, unless the motor vehicle is parked on an erf.
- 5.5. A *Visitor Parking Permit* must always be visibly displayed in the bottom corner of the windscreen on the driver's side of the parked motor vehicle for which it is issued.
- 5.6. *Visitor Parking Permits* must be completed in ink.

## **6. Special Parking Permit**

- 6.1. Notwithstanding the provisions of par. 2.2, the Welgevonden Estate administrative office may issue a *Special Parking Permit* to a resident to allow a trailer, boat and trailer or a caravan that cannot be parked on an erf, to be parked on a public parking area, but for a limited period only.
- 6.2. A *Special Parking Permit* is valid for only the period, and on the conditions, as approved by the Welgevonden Estate administrative office.
- 6.3. The resident to whom a *Special Parking Permit* is issued must sign for the receipt thereof and must allow the Welgevonden Estate administrative office to make a copy of his/her valid ID or driver's license.
- 6.4. A *Special Parking Permit* must be visibly displayed in or on the vehicle during the period for which it was issued and must be returned to the Welgevonden Estate administrative office when the vehicle concerned exits Welgevonden Estate or is again parked on an erf. A fine will be issued to a Welgevonden Estate homeowner or resident if a *Special Parking Permit* is used after its expiry date.

## **7. Vehicles parked in breach of these Parking Control Measures**

- 7.1. A written warning or a fine will be issued to a Welgevonden Estate homeowner or resident if his/her vehicle is parked in a demarcated parking bay on a designated public parking area, or on a street, if it does not display a valid *Parking Permit* or if it displays an expired, uncompleted or re-used *Visitor Parking Permit*.
- 7.2. The same applies if the owner or resident is host to a visitor whose vehicle is parked in a demarcated parking bay on a designated public parking area, or on a street, without displaying a valid *Visitor Parking Permit*, or displaying an expired, uncompleted, or

re-used *Visitor Parking Permit* (see par. 5).

- 7.3. Vehicles parked in breach of these measures will be dealt with as follows –
- 7.3.1. Estate Security will attach a *Parking Notice* to the windscreen or windows of the vehicle parked in breach of these measures.
- 7.3.2. Should the driver of the vehicle ignore the *Parking Notice* and continue to park in breach of these measures, the Welgevonden Estate administrative office will issue a *Written Warning*.
- 7.3.3. Should the driver of the vehicle ignore the *Written Warning* and continue to park in breach of these measures, a fine will be issued to the owner of the property where the driver resides, or where the driver is hosted, or from where access to the estate had been given to the driver via the estate’s visitor management system, and the amount will be added to the homeowner’s levy account.
- 7.3.4. Should the driver of the vehicle ignore the warning/fine issued and continue to be in breach of these measures, continued fines will be issued (fines will escalate for repeated breaches and ongoing non-compliance in accordance with the WHOA Estate Rules).
- 7.3.5. Tenants have the option to pay the fine at the Welgevonden Estate administrative office within 14 (fourteen) days after being issued, should they wish to do so, to prevent the fine being added to homeowner’s (landlord’s) levy account for the following month.

## **8. Breach of Rules**

As per the WHOA Estate Rules, Rule 26 –

- Rule 26.2: If a person is in breach of any of these Rules, other than Rule 12 or Rule 13, or any condition determined or instruction given hereunder, Excom may by way of written notice –
  - Rule 26.2.1: instruct such person to remedy such breach within the indicated period; or
  - Rule 26.2.2: instruct such person forthwith to desist from such conduct; or
  - Rule 26.2.3: impose the prescribed fine; or
  - Rule 26.2.4: apply more than one of the options mentioned.

## **9. Grievance**

- 9.1. A homeowner who is aggrieved by the application of any of these measures in a particular instance may, in writing, lodge a grievance with Excom in accordance with Rule 29 of the WHOA Estate Rules.

**Example: Resident Parking Permit**



**Example: Visitor Parking Permit**

  
WELGEVONDEN  
ESTATE

**VISITOR PARKING PERMIT**

Time: \_\_\_\_\_ Date: \_\_\_\_\_

Vehicle Reg No: \_\_\_\_\_

Address: \_\_\_\_\_

**Example: Parking Notice**

